

Rate your RTO Performance



RTO'S that are leading the industry have best of breed systems for continuous improvement. Please use the following checklist to look at how your RTO measures up compared to the leading providers.

What to do: Enter a score from 1-10 for each of the following categories where 1 is poor and 10 is excellent

Category

Your Rating

Part A: Learning Management & Delivery

- LMS and SMS systems are integrated into one centrally managed platform
- Administrators, trainers, assessors and students self manage their respective LMS activities in live time
- Content building for online and practical delivery and assessment is managed by you
- Online, blended, practical and workplace assessments are interchangeable in course creation
- Automated and manual assessment exams are utilised within exam structures
- Practical assessment criteria is paperless and mobile for your trainers
- VET and Non-VET courses and units are interchangeable

/ 10

Part B: Workflow Automation

- Enrolments options include manual, links, bulk (corporate client) and DIY website integration
- Paperless student journey from enrolment to certificate
- Recognition of Prior Learning (R.P.L) is managed and recorded in the student journey
- Mobile & Tablet delivery and assessment is used by Trainers, Assessors & Students
- Scheduling calendar, course grouping, session cloning & multi-session scheduling exists
- Course structures are Training.gov.au linked and cross checked on creation and updates
- Students auto manage enrolment, profile and AVETMISS data information
- Corporate clients self manage students and delivery under their own brands

/ 10

Part C: Data and Compliance

- All learning (online & offline) data is managed within your administration portal
- Trainer & assessor PD / Quals and unit/course allocation are managed and authorised centrally
- Compliance reporting includes address, duplicates, USI verification and rectification system
- USI management is automated with flexible options
- Your data is centrally stored and security checked
- Certificates cannot be issued without appropriate administrative authorisation
- Trainers, assessors, students & administrators self manage their respective data
- Custom reports are utilised to manage non-core RTO data for marketing & review

/ 10

Part D: Payment & Finance

- Offer flexible student & corporate payment options and automated invoicing
- Pricing levels and vouchers are used for offers and special group needs
- 2 Way Automated accounting synchronisation is used

/ 10

Part E: Business Growth

- Website enrolment & enquiry integration feeds new leads and students into scheduled courses
- Corporate management & branding is used to increase corporate business
- Auspice/Training partners manage all activities and compliance requirements centrally

/ 10

RTO's achieving these ratings have found:

0 - 20 Extra admin personnel are required to complete basic tasks. Double data entry results in compliance errors. Paperwork required across multiple functions. Growth is inhibited and cost prohibitive. Trainers create work for admins. Staff may be stressed and overwhelmed. Compliance reporting is difficult.

20 - 45 Core systems are in place but are not fully integrated. Growth is restricted as cost per student is tough to reduce. Materials may be provided manually. Admin manage trainer and student activities and data. Communication may still be by email. Staff are working to capacity, lacking time to plan for growth.

45 - 50 Congratulations! Most system foundations are in place for business and learning management. Core system consolidation and workflow reviews could open the business to growth and replication. Staff are engaged in pro-active business activities and management has a clear and up to date view of results.

Your Total

/ 50

Book your no-obligation 15 minute RTO assesment today

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